

Policy Name:	Youth Behaviour Policy		
Policy No:	170-003	Approval Authority:	Office of Academic Affairs and Research
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Chapter		Responsible Office:	Office of Academic Affairs and Research
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Policy Statement

The School of Extended Studies, NSCAD University is committed to providing a safe and enriched art experience. This policy provides a code of behaviour that incorporates expectations for fostering, recognizing, and promoting positive behaviour; in addition to outlining the potential consequences for inappropriate behaviour. This policy takes into consideration the unique circumstances of each situation. Our goal is to develop and encourage a positive and safe learning experience with our students.

Reason for Policy

Our goal is to develop and encourage a positive learning experience with our students. This policy is to supplement, not replace, NSCAD's Charter of Student Rights and Responsibilities Policy (see Academic Calendar).

Policy Applies to

- The entire University community

Who Should Read this Policy

- All participants in Extended Studies programming
- All faculty
- Agencies and associations working in partnership with Extended Studies

Contacts

Academic Affairs Officer, Office of Academic Affairs and Research –
Coordinator, Extended Studies

The Policy

EXPECTED BEHAVIOUR

NSCAD facilities and programs are meant to be safe spaces.

1. At all times, students must respect the personal property of students, instructors, and staff, as well as the learning environment. Tools and equipment must not be used without specific instructions or guidance from an instructor.
2. Students are expected to use respectful language for all persons (participants, instructor, staff, etc.) and disruptive behaviour that will not be tolerated.
3. Physical misconduct will not be tolerated.

CONSEQUENCES OF MISBEHAVIOUR

Dependant of the situation and severity of the incident, the following actions could result:

1. Reminder and reinforcement of the program rules by instructors or staff in person, by telephone, or by written communication.
2. Consultation with guardians by coordinator, instructor and/or staff with assurances of positive behaviour before student may return to the program. The Coordinator may deem it appropriate to discuss options for effective behaviour management with guardian.
3. Student suspension from program. This decision will not be taken lightly. Staff will recommend suspension only after consultation with instructor and to ensure the safe environment for all students and staff.

SUPPORT REQUIRED

Please let us know if your child has any behavioural or medical conditions that the instructor would need to know about at the time of registration. Extended Studies instructors and staff will attempt to accommodate different learning styles and needs as much as possible. If a student requires a support person at school, it is recommended that the support person accompany the student to our art programs, as we do not have the resources for 1:1 instruction. We are happy to include support staff in our programming.

Forms and Tools

Charter of Students Rights and Responsibilities: <http://nscad.ca/site-nscad/media/nscad/charter-student-rights.pdf>

School of Extended Studies Homepage: <http://nscad.ca/en/home/schoolofextendedstudies/default.aspx>