

UNDERGRADUATE APPLICATION TO GRADUATE

Graduation Administration Fee: the Application to Graduate Form must be accompanied by a \$50.00 payment.

Student details

| LAST NAME | FIRST NAME | STUDENT ID NUMBER |
|-----------|------------|-------------------|
|-----------|------------|-------------------|

Local Contact Information

STREET ADDRESS

| CITY | PROVINCE | POSTAL CODE |
|------|----------|-------------|
|------|----------|-------------|

| TELEPHONE | ALTERNATE TELEPHONE | EMAIL |
|-----------|---------------------|-------|
|-----------|---------------------|-------|

Permanent Contact Information¹

STREET ADDRESS

| CITY | PROVINCE/STATE | POSTAL CODE | COUNTRY |
|------|----------------|-------------|---------|
|------|----------------|-------------|---------|

| TELEPHONE | ALTERNATE TELEPHONE | EMAIL |
|-----------|---------------------|-------|
|-----------|---------------------|-------|

Home town²

| CITY | PROVINCE/STATE | COUNTRY |
|------|----------------|---------|
|------|----------------|---------|

Program of study

■ **Bachelor of Arts**

- Major in Art History
- Major in Art History (Non-Studio Program)

■ **Bachelor of Design**

- Major in Interdisciplinary Design**

■ **Bachelor of Fine Arts**

- Interdisciplinary Arts (non-Major)
- Major in Ceramics
- Major in Film**
- Major in Fine Art
- Major in (Inter)media**
- Major in Jewellery Design & Metalsmithing
- Major in Photography
- Major in Textiles/Fashion

Minors³

- Minor in Animation
- Minor in Art History
- Minor in Ceramics
- Minor in Drawing
- Minor in Fashion
- Minor in Film Studies
- Minor in Illustration
- Minor in Indigenous Studies
- Minor in Journalism Studies
- Minor in Print, Paper, Book
- Minor in Textiles

¹ Permanent contact information is required for delivery of grades, transcripts, tax forms, and alumni communications.

² Home town information is required for publication in the Graduation Catalogue.

³ Minors appear on a student's transcript, not on the parchment.

** These Majors have GPA or Grade Minimum requirements. Please consult the Academic Calendar to determine your eligibility prior to submitting this form.

Completion of course work

The annual graduation ceremony is held in **late April** for students completing their programs in **April**, or the preceding **December**, or **August**.

In which month do you expect to complete course work for graduation?

| | | | |
|-----------------|-------------------|-----------------------------|---|
| April | Year _____ | Application due October 30 | Degree conferred during April graduation ceremony |
| August | Year _____ | Application due February 15 | Degree conferred on October 15 |
| December | Year _____ | Application due February 15 | Degree conferred on February 15 |

August and December students ONLY: please initial if you prefer to receive your parchment during the April graduation ceremony rather than on the date listed above.

Initials: _____

Degree certificate

Print your **legal name** as it should be listed on your parchment.

Provide a **phonetic** (as it sounds) spelling of your name as given immediately above.

Declaration

I declare that I wish to graduate with the degree(s) major(s) and/ or minor programs indicated above. The information on this form is collected and maintained under NSCAD University policies and Provincial Freedom of Information and Protection of Privacy Act. The information is required by the University to process and approve your Application to Graduate, to prepare the Convocation List and published graduation announcements. By signing this form you agree that your personal information will be transmitted to the NSCAD University Office of University Relations. This office is interested in promoting your achievements and provides information to alumni of special events, exhibitions, reunions, mailings, and group insurance for alumni. If you do not wish to receive mailings from the Office of University Relations please notify the University Relations Office at 902-494-8251.

STUDENT SIGNATURE

DATE

Day/Month/Year