



## MFA Program Advisor Agreement Form

*To be completed by the MFA Candidate and the Program Advisor before December 1<sup>st</sup> of the first year of study.*

Any full-time faculty member who is resident at NSCAD University during the student's two-year program of study may be a Program Advisor. In event of sabbatical leave, the Program Advisor may coordinate the appointment of an Interim Program Advisor.

The Program Advisor will:

- Act as the MFA student's advocate in the MFA Program
- Be familiar with the NSCAD University Calendar: Guide to Graduate Programs (and course descriptions), the MFA Handbook, and other relevant documents.
- Help direct the MFA student towards a balance of courses that meets the requirements of the MFA degree and the needs and interests of the student
- Help direct the MFA student towards suitable faculty members who may work with the student (Studio Advisors, advisory Faculty in Teaching and/or Research, Thesis Committee members)
- Be available to consult with the student in planning the presentation of work for Thesis Committee Reviews
- Chair all four Thesis Committee Reviews, and write and distribute summaries for the First-Year Review and Thesis Review
- Consult on drafts of the Thesis Statement
- Be available to review research journal writing and drafts of the Thesis Statement.
- Oversee required revisions to the Thesis Statement as required by the Committee in the Thesis Review.
- Consult with the student and the MFA Director on other academic matters, as required.

I Agree to be the MFA Program Advisor for \_\_\_\_\_

*Signatures:*

\_\_\_\_\_  
Faculty

\_\_\_\_\_  
Date

*Please email the completed form to the Director of the MFA Program and Joanne-Reynolds Farmer, Assistant Registrar, Policies and Process*