

NSCAD University
Full-Time Faculty Computer Purchase Program

Request Form

I wish to participate in the NSCAD University Computer Purchase Plan. Please review the recommended models on the Computer Services website:

(<https://navigator.nscad.ca/services/computer-services/recommended-computer-models/>), and fill in the following information.

Please note that model availability and pricing are subject to change based on fluctuations in the Canadian dollar and product discontinuations by the computer manufacturers.

MODEL	HARDWARE SPECIFICATIONS

HARDWARE UPGRADES BEYOND THE SPECIFICATIONS LISTED UNDER THE RECOMMENDED MODELS* (i.e. increased RAM, storage, processor upgrades. Do not include software requests.)

***ALL CONFIGURATION UPGRADE REQUESTS ARE SUBJECT TO APPROVAL BY THE DIRECTOR OF COMPUTER SERVICES. I UNDERSTAND THAT NSCAD UNIVERSITY WILL COVER COSTS ONLY TO THE CURRENT MAXIMUM POSTED. ANY ADDITIONAL COSTS WILL BE THE RESPONSIBILITY OF THE EMPLOYEE.**

Employee:

Date: