

THE CONSTITUTION AND BY-LAWS FOR THE ACADEMIC GOVERNANCE OF THE
NOVA SCOTIA COLLEGE OF ART AND DESIGN

Adopted by the Faculty Forum of the Nova Scotia College of Art and Design on March 21, 2005
(Amended June 27, 2024)

Pursuant to the By-Laws of the Board of Governors of the Nova Scotia College of Art and
Design, which are pursuant to the Nova Scotia College of Art and Design Act
(Statutes of Nova Scotia 1969, Chapter 138, Section 9)

Article 1: Interpretation

In this Constitution, unless otherwise clearly indicated by reference or context, the following terms shall be interpreted as indicated below:

- 1.1. “Senate” refers to the Nova Scotia College of Art and Design’s Senate whose terms of reference are described in Article 3;
- 1.2. “Act” refers to the Nova Scotia College of Art and Design Act (S.N.S. 1969, c. 138);
- 1.3. “The Administration” or “Administrators” refers to persons holding the offices of President, Vice-President(s), Dean(s);
- 1.4. “Board” refers to the Board of Governors of the College, as defined in the Act;
- 1.5. “College” or “NSCAD” refers to the Nova Scotia College of Art and Design;
- 1.6. “Day” shall mean a calendar day;
- 1.7. “Faculty” or “Faculty Members” when capitalized, refers to persons who are not Administrators, but are faculty, or professional librarians who have Regular Full-Time, Regular Pro-Rated, or Regular Reduced Workload contracts at the College;
- 1.8. “Faculty Forum” or “Forum” refers to the Nova Scotia College of Art and Design’s Faculty Forum, whose terms of reference are described in Article 2;
- 1.9. “Officers” refers to the executive of the NSCAD Senate, specifically its Chair, Vice-Chair, Secretary and Chair-Elect;
- 1.10. “SUNSCAD” refers to the Student Union of the Nova Scotia College of Art and Design.

Article 2: The NSCAD Faculty Forum

2.1. Membership:

2.2. The voting members of Faculty Forum are: all members of Senate; all other members of faculty on Regular Full-Time, Regular Pro-Rated and Regular Reduced-Workload appointments; and Professional Librarians. For the purposes of Article 2.2.2, Administrators, the Registrar, the Manager of the School of Extended Studies, and representatives of SUNSCAD and the Board shall not vote;

2.3. Duties and Responsibilities of the NSCAD Faculty Forum shall be:

2.3.1 Amending the Constitution and By-Laws for Academic Governance of the Nova Scotia College of Art and Design with the exception of Article 3.1, 3.2;

2.3.2 Electing Faculty Members to the following: the Board of Governors (election to take place in the Winter Semester), the Honorary Degree Committee (election to take place in the Winter Semester), Selection Advisory Committees (election to take place in the Fall Semester), Appointment Review Committees (election to take place in the Fall Semester), and Senate Members-at-Large (see Clause 3.3.1);

2.3.3 Electing the Chair of Senate;

2.3.4 Consulting with the Board of Governors on Program and/or Division establishment or discontinuation, and on significant Program modifications;

2.3.5 Meeting when called by Senate to discuss matters of importance to the College Community.

2.4. Meetings of Faculty Forum shall be chaired by the Chair of Senate;

2.5. Twenty-two (22) voting members shall constitute a quorum of Faculty Forum;

2.6. In addition to meetings which are held for the purposes listed above in Clause 2.2, the Faculty Forum shall convene at the start of each of the Fall and Winter semesters for the purposes of introducing new members and new graduate students; receiving reports from the Administration on the state of the University; and providing a forum for the discussion of other matters of routine importance to the University Community;

2.7. Elections shall be by secret ballot and proxy votes are not permitted.

Article 3: The Senate

3.1. Voting Members of Senate shall be:

3.1.1 The Chair of Senate (only in the case of a tie);

3.1.2 Nine (9) Faculty Members: the Chair of each Division (currently Art History and Contemporary Culture, Craft, Design, Fine Arts, Foundation and Media Arts); and three (3) Members-at-Large, from different Divisions, assigned by VPAR; (see Clause 3.3);

3.1.3 The Provost and Vice-President, Academic and Research;

3.1.4 The Academic Dean;

3.1.5 A member appointed by the Board of Governors for a one-year term;

3.1.6 Two students appointed by SUNSCAD for a one-year term;

3.1.7 The Director of the Master of Design Program, the Director of the Master of Fine Arts Program and the Director of the Master of Arts in Art Education Program;

3.1.8 The University Director of Library Services;

3.1.9 One Regular Part-Time Faculty Member, elected by Regular Part-Time Faculty Members for a one- year term (election to take place in the Winter Semester).

3.2. Non-voting Members of Senate shall be:

3.2.1 The President of the College;

3.2.2 The Chief Financial Officer (CFO);

3.2.3 The Registrar/Dean of Students;

3.2.4 The Manager of the School of Extended Studies;

3.2.5 The Director of Teaching and Learning;

3.2.6 The Chair-Elect as per Article 4.3 (if not currently a member of Senate.)

3.3. Members-at-Large

3.3.1 Members will be assigned in the Winter Semester;

3.3.2 The term of office shall be two (2) years, beginning July 1;

3.3.3 If a member cannot fulfill their term of office, a new member-at-large will be selected within thirty (30) days.

3.4. General Rights and Responsibilities shall be:

3.4.1 To meet regularly, conduct business and maintain records;

3.4.2 To act on any issue related to academic programs or policies;

3.4.3 To oversee the development, delivery and performance of academic programs, standards, policies and regulations.

3.5. Specific Rights and Responsibilities shall be:

3.5.1 Amending Articles 3.1, 3.2 of the Constitution and By-Laws for Academic Governance of the Nova Scotia College of Art and Design;

3.5.2 Setting the academic calendar and related policies;

3.5.3 Setting basic units of measure of study (e.g., credits, semester hours); course classifications; and grading and evaluation systems;

3.5.4 Setting requirements for degrees, majors and minors;

3.5.5 Receiving and acting on proposals for new or revised credit courses;

3.5.6 Setting standards and requirements for admission;

3.5.7 Setting policies and procedures for admission to degree, major or minor programs;

- 3.5.8 Setting academic standards required of all students 'in good standing' and the consequences of failing to meet these standards consistent with relevant NSCAD policies;
- 3.5.9 Setting policies and procedures for individual student appeal of the application of policies, requirements, or procedures consistent with relevant NSCAD policies;
- 3.5.10 Setting standards and policies for academic integrity for students;
- 3.5.11 Forming committees to study and make proposals on issues related to academic matters;
- 3.5.12 Initiating internal and external academic program reviews and determining protocols and processes for these reviews;
- 3.5.13 Requesting and receiving information relevant to carrying out the rights and responsibilities described in Article 3.4;
- 3.5.14 Making recommendations to the Board of Governors on the introduction or termination of degrees and major or minor programs of study;
- 3.5.15 Making recommendations to the Administration and/or the Board of Governors on the allocation of resources (fiscal, space and staffing) to support academic programs;
- 3.5.16 Considering any other issues that may fall within the mandate of Senate.

Article 4: Officers of Senate

- 4.1. The Officers of Senate shall be the Chair, the Vice-Chair, the Chair-Elect and the Secretary;
- 4.2. The Chair:
 - 4.2.1 The Chair shall be a Faculty member elected by Faculty Forum through a secret ballot for a two (2) year term. The Chair shall be eligible for re-election;
 - 4.2.2 The election of the Chair shall take place in the fall semester of the second year of the term of the sitting Chair. The successful candidate shall be the "Chair-Elect" until June 30;
 - 4.2.3 The responsibilities of the Chair shall include:
 - 4.2.3.1 The general administration of Senate and Forum;
 - 4.2.3.2 Presiding over all meetings of Senate and Forum;
 - 4.2.3.3 Setting dates and preparing agendas for meetings;
 - 4.2.3.4 Overseeing the timely preparation and circulation of announcements and minutes of meetings;

4.2.3.5 Directing Senate business to and from committees, Forum, the Administration, the Board, or any other relevant body;

4.2.3.6 Making or authorizing statements that represent the position of Senate or Forum, after appropriate consultation with other bodies or individuals, including the President.

4.3. The Chair-Elect:

4.3.1 If the Chair-Elect is already a member of Senate, they shall continue in this position until June 30 but shall also immediately become an Officer of Senate. If the Chair-Elect is a Division Chair or a Member-at-Large, his or her constituency shall elect a replacement to begin July 1;

4.3.2 If, at the time of taking office, the Chair-elect is not a member of Senate, he or she shall immediately become a non-voting member and an Officer of Senate.

4.4. The Vice-Chair:

4.4.1 The Vice-Chair of Senate shall be a Faculty Member of Senate elected by Senate for a two (2) year term;

4.4.2 The Vice-Chair of Senate shall be responsible for advising and assisting the Chair in the administration of Senate business. Specific responsibilities shall include, but are not limited to, assuming the duties and responsibilities of Chair during meetings of Senate and Forum at the request of the Chair or during their absence. The election of the Vice-Chair of Senate shall take place in the fall semester of the second year of the term of the sitting Vice-Chair and in the first year of the term of the Chair.

4.5. The Secretary:

4.5.1 The Secretary of Senate shall be the Provost and Vice-President, Academic and Research;

4.5.2 The Secretary, in consultation with the Chair of Senate, shall be responsible for recording and maintaining the working and permanent records of Senate;

4.5.3 Specific responsibilities of the Secretary shall include:

4.5.3.1 Circulating notices of meetings and agendas of Senate and Forum;

4.5.3.2 Recording and maintaining minutes of meetings and other records of Senate and Forum;

4.5.3.3 Maintaining a list of current voting members of the Forum.

Article 5: Meetings of Senate

5.1. Calendar:

5.1.1 Regular monthly meetings of Senate shall be scheduled by the Officers. The schedule shall be distributed one month before the beginning of each semester;

5.1.2 Special meetings may be called by the Chair at the request of Faculty Members or the Administration;

5.1.3 Meetings may be cancelled or rescheduled by the Chair, in consultation with the Officers of Senate.

5.2. Notices of Meetings of Senate:

5.2.1 Agendas and minutes shall be circulated to the membership no fewer than seven (7) days before any meeting;

5.2.2 Motions regarding significant modifications to a program or to discontinue or establish a program require thirty (30) days' Notice of Motion;

5.2.3 Motions regarding major changes in the allocation of resources to academic programs require thirty (30) days' Notice of Motion;

5.2.4 Special meetings require seven (7) days' notice and shall only consider business announced in the meeting notice. Refer to article 5.1.2.

5.3. Order and Disposition of Business:

5.3.1 Meetings shall be conducted in accordance with accepted parliamentary procedure, according to Robert's Rules of Order, or as set aside by a two-thirds (2/3) vote;

5.3.2 Meetings shall be chaired by the Chair of Senate or, in the absence of the Chair, by the Vice-Chair;

5.3.3 Meetings of Senate shall be open to the College community with the exception of meetings which Senate unanimously agrees to hold in private. Visitors may be invited to speak at the discretion of the Chair;

5.3.4 Senate may elect a Parliamentarian from its members to advise on procedural matters at meetings of both Senate and Forum.

5.4. Voting:

5.4.1 Twelve (12) voting members shall constitute a quorum;

5.4.2 Motions of Senate will normally require a simple majority, with the exception of those matters where Robert's Rules of Order requires otherwise, or as specifically referred to in this document;

5.4.3 Proxy votes are not permitted.

Article 6: Standing Committees of Senate

6.1. Standing Committees of Senate shall be:

6.1.1 Chaired by a member of Senate but may include members from the College community;

6.1.2 Maintained by Senate according to procedures determined by the Senate;

6.1.3 Established or changed by amendments to this Constitution and By-Laws.

6.2. Principles of Membership:

6.2.1 Standing Committees of Senate shall have a simple majority of Faculty Members;

6.2.2 Standing Committees shall normally include three or more Faculty members, one or more SUNSCAD representatives, and one administrator or staff person;

6.2.3 At the start of each academic year, the membership of all Standing Committees shall be ratified by Senate. Membership recommendations shall be brought to Senate by the Provost and Vice-President, Academic and Research, after consultation with the Division Chairs.

6.3. General Rights and Responsibilities:

6.3.1 The Standing Committees shall exercise the responsibilities assigned to them by Senate;

6.3.2 Standing Committees may form subcommittees of their members to address specific matters;

6.3.3 Standing Committees shall submit the results of their work to Senate in an annual report or as scheduled by Senate.

6.4. The Standing Committees of Senate include the following:

Senate Executive Committee (SEC)

Mandate

The Senate Executive Committee acts in the absence of the full Senate on matters of importance to the University and is responsible for the effective function and review of Senate.

Committee Composition

The Committee is composed of eight (8) voting members and three (3) non-voting members of Senate. The Committee is chaired by the Chair of Senate and meets at the call of the Chair. Quorum for all meetings shall be 2/3 majority of voting members.

Voting Members

Chair of Senate (Chair of Committee)

Provost and Vice President Academic and Research, Secretary of Senate (or designate)

Vice-Chair of Senate

Dean, Academic

One (1) Chair of undergraduate program (on rotation)

One (1) Chair of graduate program (on rotation)

One (1) Faculty member-at-large (assigned by VPAR)

One (1) Student member of Senate (elected by SUNSCAD)

Non-voting members

President of NSCAD

Chief Financial Officer (CFO)

Dean, Students (or designate)

Guest, as required by the Committee

Terms of Reference

The Senate Executive Committee will:

- a) Decide on matters referred to it under a specific delegation of authority by Senate during periods when Senate is not in session and within the limits defined in the NSCAD Constitution and By-Laws. All such decisions shall be reported to Senate electronically and at the next possible meeting;
- b) Report on committee business to Senate twice (2) per year or as required by the work of the committee;
- c) Act in an advisory capacity and make recommendations to Senate on issues referred to it by Senate, the Chair of Senate or the President;
- d) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Senate Executive Committee.

NOTE: The Senate Executive Committee cannot make direct changes to the Constitution and Bylaws.

Academic Standards

Mandate

The Academic Standards Committee oversees the academic standards for all studies and the development and review of all policies and procedures related to academic standards for the University. The committee will decide and report to Senate on all matters related to the application of academic standards in cases of minimum standard requirements and the student appeals process.

Voting Members

Provost and Vice President, Academic and Research, Secretary of Senate (or designate) (Chair)

Dean, Academic

Director of Teaching and Learning

Seven (7) Faculty members (with representation from all Division areas)

SUNSCAD representative

Non-voting members

President of NSCAD

Dean, Students (or designate)

Academic Affairs Officer

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate twice per year, or as required by the work of the committee, prepared by the Chair;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Academic Standards Committee.
- c) Oversee the academic standards for undergraduate and graduate studies at NSCAD within the limits defined in the NSCAD Constitution and By-Laws;
- d) Develop policies relating to standards of undergraduate and graduate course delivery, program structures, student expectations, student appeals, scholarships, awards, and other academic matters;
- e) Review and recommend updates annually to all policies originating from Academic Standards as needed, or on a minimum three-year schedule
- f) Review and make recommendations regarding the student appeals policy, standards and procedures, and assist the Academic Appeals Committee whenever requested.

Quality Assurance

Mandate

The Quality Assurance Committee is responsible for the development and review of all policies and procedures related to quality assurance for the University. The committee will also receive, review and present to Senate on all quality assurance reviews produced internally for the University.

Voting Members

Provost and Vice President, Academic and Research, Secretary of Senate (or designate) (Chair)

Dean, Academic

Seven (7) Faculty members (with representation from all program areas)

SUNSCAD representative

Non-voting Members

President of NSCAD

Dean, Students (or designate)

Director of Teaching and Learning

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate once (1) per semester, or as required by the work of the committee, prepared by the Chair;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Quality Assurance Committee;
- c) Oversee the quality assurance processes for NSCAD University;
- d) Consult, support and communicate with all Divisions and program areas during quality assurance review periods;
- e) Review all MPHEC reports and responses, and create action plans with the affected areas to improve and resolve issues;
- f) Report to Senate on Quality Assurance Reviews;
- g) Develop policies relating to quality assurance reviews and practice at NSCAD University;
- h) Review and recommend updates annually to all policies and procedures related to Quality Assurance as needed, or on a minimum three-year schedule.

Policy and Planning

Mandate:

The Policy and Planning Committee develops, evaluates, and makes recommendations to Senate and other areas of the University on policies, development, and the allocation of resources in support of academic programs. This committee will act to develop policies and procedures including in the development of the Academic Plan and is the principal advisor for the University on matters of strategic academic planning including library services and practices and Gallery programming and services.

Voting Members

Provost and Vice President, Academic and Research, Secretary of Senate (Chair)

Dean, Academic

Seven (7) Faculty Members (with representation from all Division areas)

Director of Teaching and Learning

Director of Library Services

Director of Gallery

SUNSCAD representative

Non-voting Members

President of NSCAD

CFO

Dean, Students (or designate)

Terms of Reference

- a) Report on committee business to Senate once (1) per semester or as required by the work of the committee, prepared by the Chair;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Policy and Planning Committee;
- c) Review annually proposals made by each chair/director on requested resources to improve academic quality and delivery;
- d) Review and make proposals concerning resource requirements for all library, digital, and gallery services;
- e) Using aforementioned proposals, annually create a request for resources, considering all areas of the university, to submit for planning and consideration by the finance office;
- f) Receive reports bi-annually from the Director of Teaching and Learning, the CFO, the Director of Gallery and the Director of Library Services on allocation of resources, priorities for spending, and planned needs;

- g) Develop policies on matters related to academic policy, planning and priorities within the limits defined in the NSCAD Constitution and By-Laws;
- h) Review yearly select academic policies and make recommendations for changes, deletions or development of new policies related to academics;
- i) Develop and review policies relating to academic resources;
- j) Advise on and review the development and progress of the academic plan;
- k) Develop and review major academic structural changes and make recommendations to Senate;
- l) Develop and update policies related to gallery services, advise and receive recommendations from the gallery;
- m) Develop and update policies related to library services, advise and receive recommendations from the library.

Senate Research

Mandate

The Senate Research Committee oversees and recommends to Senate policies relating to research and grant activities, and the development of programs that promote, support and celebrate high-quality research. The committee will communicate with the University on matters of importance to scholarly work and its dissemination.

Voting Members

Provost and Vice President, Academic and Research, Secretary of Senate (or designate)

Dean, Academic

Four (4) Faculty members

SUNSCAD representative

Non-voting Members

President of NSCAD

Research Grants Officer

Director of Library Services

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate two (2) times per year or as required by the work of the committee;

- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Senate Research Committee (SRC)
- c) Act as developer and advisor to Senate on matters related to research policy, planning and priorities within the limits defined in the NSCAD Constitution and By-Laws;
- d) Advise the Office of Academic Affairs and Research on internal and external policies and practices for ethical, regulatory and other issues related to research and scholarly work and its dissemination;
- e) Advise the Office of Academic Affairs and Research on internal and external funding of research and scholarly work;
- f) Recommend to Senate on matters of priority and planning for research at the University including the establishment of research centres and institutes;
- g) Review and report annually the activities of researchers, centres and institutes.

Teaching and Learning

Mandate

The Teaching and Learning Committee, in keeping with the Academic Plan's goals, timelines and priorities, will review and prepare templates and make recommendations on the structure of course outlines and other pedagogy tools. The principal work of the committee will be to support and develop effective resources for teaching and learning and contribute to institutional objectives for the University.

Voting Members

Director of Teaching and Learning (Chair)

Provost and Vice President, Academic and Research, Secretary of Senate (or designate)

Dean, Academic

Director of Library Services

Five (5) Faculty members

One (1) Regular Part-Time Faculty representative

SUNSCAD representative

Non-voting Members

Dean, Students (or designate)

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate two (2) times per year or as required by the work of the committee;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Teaching and Learning Committee.
- c) Advocates for an academic approach to art and design education at the University, grounded in critical thinking, inclusivity, and decolonial educational methods, aimed at enhancing educational excellence and student engagement;
- d) Assist in the development and review of the University's Academic Plan;
- e) Review and prepare templates for course outlines and other tools; act in an advisory role on the development of institutional, divisional and course outcomes;
- f) Advise Senate annually on the progress of the University's Academic Plan relative to the areas of this mandate;
- g) Act to develop policies related to the quality and excellence of teaching for the University's Undergraduate and Graduate programs;
- h) Develop and update policies related to digital technologies and academic programs.

Senate Graduate

Mandate

The Senate Graduate Committee is the principal advisory body to Senate for all graduate level programs; it is responsible for their policy, planning, development and review.

Voting Members

Vice-Chair of Senate (Chair of Committee)

Provost and Vice President, Academic and Research, Secretary of Senate Academic Dean

Director of MDes program

Director of MA Art program

Director of MFA program

Three (3) Faculty Members

Three (3) Graduate students (one from each program, selected by Director of respective program)

Non-voting Members

Dean, Students (or designate)

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate twice (2) per year or as required by the work of the committee;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Senate Graduate Committee.
- c) Advise Senate on all matters related to graduate level programs at NSCAD;
- d) Review and advise on policies and practices related to graduate level program development and implementation;
- e) Review all graduate level course development;
- f) Review and advise on policies and procedures for recruitment and admission of graduate students.

Curriculum Committee

Mandate

To review all course proposals, changes, deletions, and general curricular concerns for NSCAD's for credit offerings, except for those specifically the responsibility of Faculty Forum. The Committee will prepare these proposals for presentation and vote in Senate

Voting Members

Vice-Chair of Senate (Chair of Committee)

Provost and Vice President, Academic and Research, Secretary of Senate (or designate)

Dean, Academic

Five (5) Faculty Members

SUNSCAD representative

Non-voting members

Dean, Students (or designate)

Director of Teaching and Learning

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate twice (2) per year or as required by the work of the committee;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Curriculum Committee;
- c) Review all new courses, changes to existing courses and undergraduate/graduate curriculum and prepare and recommend to Senate for approval using Senate policies and guidelines;
- d) Recommend new proposed topics within designated topic and report to Senate;

- e) Recommend to Senate on all policies and procedures related to the foundation year of studies;
- f) Recommend to Senate on policies and procedures pertaining to undergraduate programs and courses;
- g) Recommend to Senate on policies and procedures pertaining to graduate programs and courses.

Undergraduate Committee

Mandate

The Committee oversees, evaluates and implements regulations and policies regarding admission, recruitment, retention, and the experience of Undergraduate students at the University.

Voting Members

Dean, Students (Chair)

Provost and Vice President, Academic and Research, Secretary of Senate (or designate)

Dean, Academic

Seven (7) Faculty representatives assigned (Fine Arts, Craft, Art History and Contemporary Culture, Media Arts, Design, Foundation)

SUNSCAD representative

Non-voting Members

Registrar

Director of Admission Services

Academic Affairs Officer

Guest, as required by the Committee

Terms of Reference

- a) Report on committee business to Senate twice (2) per year or as required by the work of the committee;
- b) Review annually and make recommendations to Senate on the structure, mandate, committee composition and effectiveness of the terms of reference of the Undergraduate Committee;
- c) Advise Senate on all matters related to the admission, recruitment, and retention of Undergraduate students to the University;
- d) Review and recommend on policies, regulations and procedures related to admissions, admission process and admission standards for all Undergraduate programs;
- e) Review and recommend on strategies and policies related to student retention and recruitment;
- f) Oversee and delegate the evaluation process for admissions applications.

Article 7: Other Committees of Senate

7.1. Senate may establish ad hoc committees to perform specific tasks not assigned to Standing Committees;

7.2. Ad hoc committees of Senate shall be chaired by a member of Senate and may include other members of the College community, but may also include a majority of members who are not Faculty Members;

7.3. Ad hoc committees of Senate, at the time they are established, shall be given a clear and specific mandate and proposed membership;

7.4. Ad hoc committees shall dissolve when they have completed their assigned business and reported to Senate, or at the end of the academic year, whichever comes first.

Article 8: Amendments

8.1. The Faculty Forum has the power to amend this Constitution and By-Laws;

8.2. The Constitution and By-Laws may be amended by a resolution passed by a two-thirds (2/3) majority of Faculty Forum;

8.3. A motion to amend requires thirty (30) days' Notice of Motion;

8.4. Amendments receiving Forum approval will be forwarded to the Board of Governors for consideration.

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